

Corrected copy:

The Regular Monthly meeting of Dupont Borough Council was called to order at 7:00pm on Tuesday evening, August 14, 2018 by President of Council Stanley Knick.

Pledge of Allegiance.

Roll Call:

Mr. Knick – Present
Mr. Kaminski – Present
Mr. Karkut – Present

Mr. Kowalczyk – Present
Mrs. Hansen – Present
Mayor Lello – Present

MOTION TO ADOPT THE MINUTES OF THE JULY 10, 2018 REGULAR COUNCIL MEETING AND THE JULY 20, 2018 SPECIAL COUNCIL MEETING AND PLACE ON FILE.

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

- Note: Tape ended – no recording beyond this point.

MOTION TO ACCEPT THE CORRESPONDENCE PRESENTED

Motion: Mr. Kowalczyk

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO APPROVE THE BILLS FOR PAYMENT

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0. Mrs. Hansen questioned the number of invoices from Fargione Firearms. Patty verified.

MOTION TO APPOINT THE PART TIME POLICE OFFICERS FROM AUGUST 14, 2018 TO THE NEXT REGULAR MEETING OF COUNCIL WITH NO GUARANTEE OF WORK: Duane Saunders, Jennifer Polemitis, John Urbanski, Todd Houghtlin, Thomas Sheehan, Christopher Fargione, Arnulfo Rivera, Robert Awisato, Thomas Rushnak, Christopher Smith.

Motion: Mrs. Hansen

Second: Mr. Kaminski

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO OPEN, READ BID PROPOSALS RECEIVED FOR REFUSE AND RECYCLING COLLECTION AS ADVERTISED. SOLICITOR TO REVIEW THE BID PROPOSALS AND AWARD OR REJECT BIDS SCHEDULED AT THE SEPTEMBER MEETING

Motion: Mrs. Hansen

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

Three Companies requested bids. Two companies submitted bids.

Waste Management – 2 year bid - \$535,080

J P Mascaro - Bid #1 \$334,896 Bid # 2 \$494,856

MOTION TO OPEN, READ AND AWARD THE MILL CREEK CHANNEL REPAIR PROJECT UPON REVIEW BY THE BOROUGH ENGINEER

Motion: Mr. Kaminski

Second: Mrs. Hansen

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

Patty questioned the bidding and opening of the bids referring to a section under the Community Development paperwork that states three bids, if less than three bids, bid should be returned and readvertised. It was agreed that the bid be opened since it was publically advertised, three requested and only one submitted.

Only one bid received from Multiscape - \$ 394,275.00

The bid specs were publically advertised. Three companies requested bid specs.

Due to the grant amount of \$85,000 and fifteen percent match from Dupont Borough, the bid received is much over budget amount for this project.

At this time, it was noted by Mr. Knick that he needed to call on reports.

Treasurer's Report –

Report submitted by Albert B. Melone, Business Consultants

Balance as of July 31, 2018 unless otherwise noted.

General Fund - \$33,258.89 (8-2-18)

Payroll Fund - \$ 2,631.34 (8-2-18)

Refuse Fund - \$37,057.59

Sewer Maintenance Fund - \$ 470,104.00

Liquid Fuels Fund - \$ 93,978.19

Police Pension Fund - \$915,177.00

Childrens' Fund - \$978.16

Town Clock - \$4,896.96

Centennial Fund - \$5,407.42

Special Fund - \$202,911.49

Balance – Loan for School - \$ 208,137.73

Tax Collector Report - Submitted by Joy Tetlak Adelstein, Tax Collector for month of July.

~~Amt deposited into Genreal Fund - \$1,700.86~~

Balance collectable beginning of month - \$22,433.12

Less Face Collections for the Month - \$1,529.41

Less Exonerations - \$154.22

Balance Collectable End of Month - 20,749.49

Plus Penalties - \$168.37

Less Discounts - \$3.08

Police Report - Chief Doran read the July 2018 statistical report as follows:

Criminal Arrests-3; Traffic Citations Issued-34; Non Traffic Citations Issued-2; Appearances in County Court-5; Appearances in Juvenile Court -0; Motor Vehicle Accidents-17; Assist to EMS-4; Assist to Fire Dept. - 0; Assist to Other Police Dept. - 6; Alarms-4; Burglaries-0; Robberies-0; Thefts-8; Vandalism-5; PFA Violations-0; Domestic Reports-9; Suspicious Activity-0; DUI Arrest-1; Miscellaneous Calls-37; Building Checks-58; Code Enforcement-6; Vehicle Mileage- Explorer (14,630) Taurus (54,450; Crown Vic- (123,272) Magistrate Fines Collected - \$ 2,832.64.

Crime Watch Report - Bob Price reported on the recent crime watch meeting, the events for the Party in the Park and asked anyone interested in participating and helping out to do so. He noted the next meeting is August 15, 2018 at 7 pm in the borough building.

President's Report - Mr. Knick reported the following:

Recycling tonnage for July - 27.83; Trash to Landfill - 57.02 tons. Mileage: F550 16,750 (needs new box, quote included this evening from Powells Sales and Service); Recycler - 18,227; C3500 - 58,392; Packer - 52,956; Mack not used. The backhoe and skidsteer need service, the skidsteer needs tires (quote included from Goodyear in the meeting packet). Mr. Karkut before meeting inquired as to totals for commercial, family and senior refuse accounts and Mr. Knick provided the information as follows: 11 commercial accts @ 150.00 = 1650; 458 senior citizens accts @ 85.00 = \$38,930; 824 Family @ 115.00 = \$94,760. This does not include bulk sales, additional bag sales. Total is 1293 units @ \$135,340.00.

Other reports: Solicitor, Engineer, Secretary, Code Enforcement not called upon due to error on agenda/motion list. Those reports are available in the meeting packets and borough office.

MOTION TO ACCEPT THE REPORTS PRESENTED.

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO ADVERTISE FOR SIDEWALK CORNER ADA PROJECT FOR THE FOLLOWING USING REMAINING GRANT FUNDS WHICH EXPIRE DEC. 2018 FOR THE FOLLOWING: 4 CORNERS ON FIRST/FRONT; 4 CORNERS ON FRONT/SECOND; 1 ON FRONT AND THIRD. AND ELM / QUALITY AT BOROUGH BUILDING

Motion: Mrs. Hansen

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

STAN DISCUSSED THE LOCATION AND SITE PLAN FOR THE TOWN CLOCK INSTALLATION NO MOTION NEEDED.

MOTION APPROVING THE PLANTING OF A TREE ON THE BOROUGH FRONT LAWN NEAR FIREMAN MONUMENT FOR THE ANNUAL TREE LIGHTING EVENTS (Tree donated by the Lokuta Family)

Motion: Mr. Kaminski

Second: Mrs. Hansen

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

MOTION TO MEET WITH ENGINEER BASED ON THE BUILDING REMODELING GRANT WORK SUBMITTED TO FINALIZE THE PLANS FOR THE BUILDING SPECS TO BE ADVERTISED FOR BID

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

MOTION FOR SOLICITOR TO PREPARE RENTAL AGREEMENT RULES AND REGULATIONS FOR ALL BOROUGH OWNED PROPERTIES. Certificate of Insurance Needed.

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

MOTION TO APPROVE THE 5K AND PARTY IN THE PARK WITHIN THE BOROUGH AT THE PARK, PAVILION AND FIELD ON WALNUT STREET SPONSORED BY LIONS CLUB AND CRIME WATCH (Should plans be submitted in writing – insurance certificates – vendor registration forms completed – etc)
Mayor stated Lions have two million dollar policy and will give copy to the Borough.

Motion: Mr. Kaminski

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

MOTION TO SET PROTOCOL FOR ALL REQUESTS FROM BOROUGH SECRETARY TO BE SUBMITTED IN WRITING AND WHETHER COUNCIL PRESIDENT OR SOLICITOR SHOULD REVIEW AND APPROVE PRIOR TO SECRETARY GIVING OUT INFORMATION. REMOVED FROM AGENDA

MOTION TO APPROVE AND SIGN THE AGREEMENT WITH LUZERNE COUNTY OFFICE OF COMMUNITY DEVELOPMENT (OCD) for 2018 PAVING PROJECT

Motion: Mr. Kaminski

Second: Mrs. Hansen

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.
Motion Carried 5/0.

MOTION TO ADDRESS THE ISSUE WITH TSE AND PAWCO REGARDING THREE HOLES ON RECENT WORK AREAS ON LIDY, WALNUT AND GILL STREET – SOLICITOR TO SEND LETTER REGARDING WHO IS RESPONSIBLE TO DIG AND REPAIR AREAS

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO ADDRESS THE ISSUE CALLED IN BY AIRPORT REGARDING RETENTION POND AT THE SECTION OF NAVY WAY ROAD AND COMMERCE ROAD

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION SETTING THE PROPOSED 2019 BUDGET SCHEDULE AS FOLLOWS: Draft provided August 14th meeting pending decisions on refuse collection, insurance etc. First reading to be held at the October meeting, second reading at the November meeting, and Final reading and passage at the December meeting. This will allow discussion to take place in September.

Motion: Mr. Kowalczyk

Second: Mr. Kaminski

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

INSURANCE PROPOSALS FOR 2019 BOROUGH INSURANCE PACKAGE – TABLED WAITING ON INFORMATION

MOTION TO ADVERTISE FOR REFUSE BAGS, CALENDARS AND WINDOW STICKERS NOTING THE POSSIBILITY OF REJECTION SHOULD COUNCIL VOTE TO MOVE TOWARD PRIVATE HAULER COLLECTION OF REFUSE AND RECYCLING. MOTION REMOVED FROM AGENDA PENDING DECISION ON PRIVATE HAULER

STAN DISCUSSED POSSIBLE LEASE OF LAND FOR BASEBALL REQUEST HE WAS CONTACTED ABOUT EITHER BEHIND SCHOOL OR WITHIN THE 33 ACRES. NO FURTHER INFORMATION. STAN WAS CONTACTED BY LARRY WEST.

MOTION TO APPROVE THE PURCHASE OF SKIDSTEER TIRES \$719.98 PER QUOTE FROM GOODYEAR

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO APPROVE PURCHASE OF SUBMERSIBLE PUMPS FOR \$139.00 (1 OR 2) Jeff suggested Team Supply \$104.00. Two for now was voted on.

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO APPROVE REIMBURSEMENT TO PROPERTY OWNERS AT 140 AND 148 JACKSON FOR SHUT OFF VALVES OR BACK FLOW FLAP AFTER AUG 13TH STORM DAMAGE.

Motion: Mrs. Hansen

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes.

Motion Carried 5/0.

MOTION TO APPROVE PURCHASE OF DUMP BOX FOR f550 TRUCK PER QUOTE FROM POWELLS \$5997 or additional depending on specs - MOTION WAS NOT TABLED. It was stated to patch and get prices on stainless. Aluminum not good with salt.

Matters from Residents:

1. Eugene Wesley, 314 Lidy Road - Ongoing issues with water and debris runoff from private driveway. In the past he put a curb in and tarred it. But with the amount of water, it is coming over the curb. He requests council look at it and approve a higher curb in front of his property. The engineer will check the area.
2. Tina Solfanelli, 616 Pittston Avenue, Quail Hill, Husband called to report sinkhole in front of the property. Council and solicitor explained there is pending litigation. Dingle stated stupid lawyer that is why there is a problem here.
3. Rose Ann Skyrzowski, 148 Jackson Street, spoke about the sewer backup and issues with her property. Insurance does not cover it. Questioned who is responsible, requested a back flow preventer, spoke about the clean up process and the company they called and time line. In the meantime, it is unsafe, hazard material. Council explained what they believed happened, and referred her to LLVSA. Patty noted she had called the Borough insurance company and then read the email response regarding endorsement. At this point, resident at 300 Center, Ray Capazucca talked about his situation and he is covered with the endorsement up to \$5000. Conversation continued about back flow preventer vs ball valve or shut offs. Council offered assistance and Councilman Kowalczyk and Knick will meet with LLVSA. The main issue is what caused it and how to correct it. Discussion on combined sewers, infiltration etc. took place with comments from members of council, audience and engineer.

IT WAS AGREED UPON BY COUNCIL TO PICK UP GARBAGE BY THE FLOODED RESIDENCES.

4. Lou Posly, Lidy Road – Questioned the status of the Welcome to Dupont Signs and the Hometown Hero Banners. It was noted that the banners are a Lion's Club project and not Borough Project. Lou expressed his feelings on the banners for deceased and living veterans and Mrs. Hansen addressed him on that comment. Mr. Price noted Lou's banner proofs are in and Bob worked on getting them in with Avoca Borough's order. Mayor was involved with conversation and policy/procedure for the banners will not be changed.

5. John Lizak, 201 Gill Street - Ongoing issues with neighboring property, condition of pool, condition of yard and property. Its been over 15 years and still happening. Discussed the number Pina has to report the pool, the new code enforcement officer and issuing citations until the property owner addresses the issues.

Matters from Council and the Mayor:

Mayor Lello - Publically thanked Mayor Moss from Duryea for taking time out of his town to assist the Lions' Club in putting up the banners. 19 were hung and there are 20+ more to be hung. Secondly, Mayor Lello discussed police regionalization status and he is working with Jenkins Township on a letter to the state and to Representative Carroll regarding the grant monies for the project. Jenkins has \$340,000 and Dupont has 60,000. A letter requesting a change order to use the funds for the three communities of Dupont, Jenkins, and Pittston Township for equipment is in the works. Patty requested a copy of the letter for the files. Third, Mayor Lello addressed the 5K event for September 1st noting the Lions Club has the appropriate insurance to cover the event. The proceeds from the event will go to the Dupont Police Department and the Lions Club.

Mrs. Hansen – Nothing.

Mr. Kowalczyk – Nothing.

Mr. Kaminski – Nothing.

Mr. Karkut – Approached by a resident of Hillside requesting a stop sign on the corner of Walnut and Hillside. He has children and has safety concerns. There is currently a two way stop at Hillside with no signs on Walnut. **MOTION TO APPROVE A FOUR WAY STOP SIGN FOR THE INTERSECTION OF WALNUT AND HILLSIDE WAS MADE BY** Mr. Kowalczyk, second by Mrs. Hansen. Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, no; Mrs. Hansen, yes; Mr. Karkut, yes. Motion Carried 4/1.

Alberta Warunek, 201 Penn Avenue, questioned the bridge closure on Walnut Street. Council noted the sinkholes that opened on the bridge and agreed to have public works put in R5 stone and flowable fill from Coon Concrete.

With no further business, the meeting was adjourned.

Respectfully submitted,

Patricia McDonald
Borough Secretary

Adopted and Approved,

Stanley Knick, Jr.
Council President

