

The Regular Monthly Meeting of Dupont Borough Council was called to order at 7:00 pm on Tuesday evening, March 13, 2018 by President of Council Stan Knick.

DRAFT

Pledge of Allegiance.

Roll Call: Mr. Knick, Present; Mr. Kowalczyk, Present; Mr. Kaminski, Present; Mrs. Hansen, Present; Mr. Karkut, Present; Mayor Lello, Present.

Mr. Knick called for a short executive session over personnel and legal matters.

MOTION TO ADOPT THE MINUTES OF THE FEBRUARY 13, 2018 REGULAR MEETING AND PLACE ON FILE.

Motion: Mrs. Hansen

Second: Mr. Kaminski

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. **Motion Carried 5/0.**

MOTION TO ACCEPT THE CORRESPONDENCE PRESENTED. (Summary Attached)

Motion: Mr. Kowalczyk

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. **Motion Carried 5/0.**

MOTION TO PAY THE BILLS PRESENTED. (List Attached)

Mrs. Hansen questioned the NEPA Invoice on the bill listing due to the question marks. Patty explained that the Borough has not used that membership since the Commerce Road project. It would be up to council to decide on paying the membership fee. It was decided not to renew that membership for 2018. Patty also added to the bill listing: Valero Fuel: General Fund for police \$219.06; Liquid Fuels for plow trucks \$743.13 and Refuse Fund for Packer \$385.36.

Motion: Mrs. Hansen

Second: Mr. Kowalczyk

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. **Motion Carried 5/0.**

MOTION TO APPOINT THE PART TIME POLICE OFFICERS FROM MARCH 13, 2018 TO THE NEXT REGULAR MEETING OF COUNCIL WITH NO GUARANTEE OF WORK: Duane Saunders, Jennifer Polemitis, John Urbanski, Todd Houghtlin, Thomas Sheehan, Christopher Fargione, Arnulfo Rivera (New applications received: (1) Anthony DeMark (2) Thomas Rushnak

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. **Motion Carried 5/0.**

Engineer's Report - (1) Flood Channel – From what information we have, Dupont Borough owns and maintains the channel. Bob wants to make sure everyone is in agreement before the project goes out to bid (2) We assisted with grant efforts, growing greener, flood mitigation, modified the basketball grant and paving through Community Development. We continue to seek funding for maintenance projects and improvement projects. Where money is available we should go for it. (3) Tonight Bob delivered the MS4 reports and the dvd that has all the information on it, plan by plan. He would urge the Borough to look it over, and see if there are any changes, or something that may have been misrepresented. Patty stated how many pages is it? Bob stated about 136 pages. This is DEP idea of improving the watershed management. Dupont is compliant. There were comments issued and this was one of the missing pieces of the puzzle. Patty asked if DEP has a copy and Bob stated if not, they will. (4) The other conversations were about paving Grove Street.

Code Enforcement Report: Martha reported as of March 13, 2018 refuse payments are due by March 31, 2018 any accounts not paid will go to the magistrate and all refuse services will be discontinued until account is current. There are 80 refuse accounts past due some of which are on tax sale, for sale, or foreclosure properties. This month \$8115.00 collected. Penalties this month - \$637.50. Bulk Fees - \$80.00 Total refuse collected \$8832.50. The 902 grant due by April 19, 2018 was completed and sent to all necessary parties. This grant will allow us new 32 gallon recycle cans with lids and the calendar for 2019 if approved.

Progress Committee: Bob Price noted the next event will be on March 24th, the bunny bar hop. There were tee shirts for sale and once they come in they will be distributed to everyone that ordered. He is unsure how many extra shirts were ordered for those who may still want one. The next meeting is March 21, 2018 to plan the 5K for the summer and other summer activities such as movies in cooperation with the baseball organization. Mr. Knick noted the clock is ordered, Mark is working on the bricks to be engraved and the area where to put the clock, but a lot of people are asking about the history book. Bob stated it is in progress. Mr. Knick stated they are calling and asking for a timeline and also about the cookbook. Bob noted the cookbook may be included as part of the history book. Only a handful of recipes were received. It did not take off that well to put a full book together. Bob stated by summer the history book should be completed. Mr. Knick asked about monies collected for the books and Bob noted not for the cookbook, that was to send in recipes and we would sell the cookbooks.

Crime Watch : This month's meeting included a tour of the new state police helicopter hangar at the airport. Chief Doran set that up for the group. They gave us an idea of the area they cover and what they do. The next meeting is March 27th at 7pm here at the council chambers. The facebook page is still active, gaining members everyday. He also adds borough news such as recycling, road work, parking etc. as needed. Always welcome new members.

Council President's Report – Packer miles 51,615; Recycler miles 3,036; C3500 miles - 56,388; F550 – miles – 15,344; Mack miles – 1,980. There will be a compost meeting on April 4th at 7 pm. April 30th to May 4th the railroad crossing on Main Street will be closed for renovations. Trash 51.75 tons; Recycling -17.23 tons. Stan advised A & E will be talking with the Fire Chief regarding the school/senior housing project. We received a letter from Pennsylvania Housing Finance Authority (PHFA) giving us the opportunity to submit comments regarding the development. Mr. Kaminski again addressed Council President that the deed for the area of the basketball courts stays with Dupont Borough.

MOTION TO APPROVE ACTIVE SHOOTER TRAINING TO BE HELD AT THE BEN FRANKLIN SCHOOL BUILDING PENDING APPROVAL FROM THE TRAINER TO BE HELD IN APRIL 2018.

Question: Mr. Karkut questioned if there is insurance in case someone gets hurt. Response: Yes.

Motion: Mr. Kaminski

Second: Mrs. Hansen

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. Motion Carried 5/0.

MOTION APPROVING PSAB WEBSITE DESIGN \$50. INITIAL FEE \$389 YEARLY FEE

Question: Mrs. Hansen questioned whether anything from the Borough will be included. Response: Yes, pictures, events, Council, etc.

Motion: Mr. Kaminski

Second: Mr. Karkut

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. Motion Carried 5/0.

**MOTION APPROVING PROTOCOL FOR OPEN RECORDS REQUESTS PER FOLLOWING CHANGE:
TABLED UNTIL NEXT MEETING – PER NEW AGREEMENT CHANGES TO BE REVIEWED BY SOLICITOR.**

MOTION APPROVING RENTAL REQUEST FOR SCHOOL PROPERTY FOR JULY 28TH FROM 5 TO 9 PM UPON SIGNED AGREEMENT ACKNOWLEDGING RULES AND REGULATIONS AND COPY OF INSURANCE CERTIFICATE

TABLED UNTIL NEXT MEETING – MR. KNICK WILL SPEAK WITH PARTY REGARDING INSURANCE

MOTION APPROVING PROJECT FOR GROVE STREET AND ENGINEER TO PREPARE PROJECT SCOPE OF WORK

Discussion: Mr. Knick and Mr. Kaminski discussed using our own equipment, dig out the area and pour concrete in there. Bob stated that will improve what is there now. He also suggested an additive for the concrete Xypex which seals up pores and salt cannot penetrate. It is an added cost. He will email information.

Motion: Mr. Kaminski

Second: Mrs. Hansen

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. Motion Carried 5/0.

MOTION TO REIMBURSE THE CHILDRENS FUND FOR PURCHASES MADE USING THE DEBIT CARD VERIFIED BY RECEIPTS (Includes on line ordering gloves police dept., supplies police dept., and propane for pavilion from rentals from general fund)

Motion: Mr. Kowalczyk

Second: Mr. Kaminski

Roll Call Vote: Mr. Knick, yes; Mr. Kowalczyk, yes; Mr. Kaminski, yes; Mrs. Hansen, yes; Mr. Karkut, yes. Motion Carried 5/0.

Pennsylvania. Mrs. Hansen stated yes. Erik was unsure. Mrs. Hansen stated she believes they talked about one in Pennsylvania. Mr. Knick stated it was down in Lamar right off 80 and there is nothing around it. Mr. Kaminski stated by Penn State. Mr. Knick stated there is a truck stop, there is a bar and a small hotel there on 80, Lamar, Pennsylvania. Mr. Posly stated so there is one approved by some council out there. Mr. Knick stated not sure if it is council or township. It is not in the middle of town, it is totally different from what we are dealing with here. Mr. Dingle stated he spoke with the Liquor Control Board and if they follow all the rules, they will not stand in their way. Mr. Posly stated then they can do it in town even if the town doesn't want it. Mr. Posly asked if there are laws that they can do it. Mr. Dingle suggested he talk to legislators or the liquor control board who is state appointed to issue liquor licenses and that is what they do. Mr. Posly commented that he believed the municipality has the say. Mr. Dingle stated we have say, we voted it down, now it is being reviewed by PLCB. They will then make a decision. Mr. Posly asked if there are other cases where this happened. PLCB is reviewing it and they will come to us with their decision and we will see what it is. Mr. Posly asked so there is nothing we can do about it. Mr. Dingle stated we already gave them two different hearings, voted no, that was all done in public. Mr. Dingle stated it is on appeal, the PLCB issues the license, not the borough. Mr. Knick stated PLCB can also pull the license if there are problems. Mr. Dingle stated if we say no and PLCB says yes, then it is yes. Mr. Posly stated then can we appeal it. Mr. Dingle stated we can go to court and if they say yes, its yes. Mr. Kowalczyk asked if the Borough would have the opportunity if there is a hearing. Mr. Posly stated that is not a good answer. Mr. Dingle responded he can only say what he knows, not what someone wants to hear. Mr. Posly asked if we are prepared to go against the liquor board. Mr. Dingle noted we are not prepared because we did not get a decision yet. Mr. Posly stated you know something is coming. Mr. Dingle said he does not know what or when something is coming. As of yesterday he delivered the audio transcripts. He will talk to us when he hears from them. He cannot speculate. Mr. Kowalczyk asked the solicitor if there is a hearing with PLCB over an appeal do the town residents have the opportunity... Mr. Dingle stated he believes if it is allowed, he believes it would be oral arguments through their system or the county courts. They will not take anymore testimony that he knows of. No more trials or hearings. Mr. Kowalczyk stated that was his question whether it was a public hearing. Mr. Dingle stated it is a legal argument and they can accept it or not accept it. Mrs. Hansen asked just like Petro, can we appeal it if it is set to give them the license. Mr. Dingle said he just talked about that and where is our measure of appeal for that.

Matters from Mayor and Council:

Mayor Lello – He referred to Councilman Kowalczyk's cleanup project on the 24th of Mark in anticipation of the Easter Egg Hunt that the Lions Club puts on every year. Mayor Lello asked for volunteers to help out and clean the field and park, not for just the Easter Egg Hunt but for all the residents. Mr. Kowalczyk brings in his own equipment to help the town and we appreciate it. Mrs. Hansen asked Mr. Kowalczyk if he will be accepting kids from school that need time and whether he will be accepting that. Mr. Kowalczyk stated absolutely. It is a community event. There is something for everyone. It is cool a lot of residents from town come out and it is for young, old and is fun. It is a kickoff to spring, the more the merrier.

Mrs. Hansen - Was just wondering she put in a complaint on three properties and how do I get feedback on them. I did ask in an email and never got a response. Mr. Knick stated he will get her one and find out. Other than that Mrs. Hansen stated she appreciates Jeff having her back at the last meeting – Thank You Very Much – and other than that if I can get a response on those three I'd appreciate it.

Mr. Keith Baran, McLean Street suggested asking the other councilman that works with asphalt industry to help out. Mr. Kaminski stated they don't donate blacktop.

With no further business, the meeting was Adjourned at 8:10 pm by Motion from Mrs. Hansen, second by Mr. Kaminski, and unanimous vote.

Respectfully submitted,

Adopted and Approved

Patricia McDonald
Borough Secretary

Stan Knick, Jr.
Council President

March 13, 2018 meeting			General	Refuse	Sewer	Liq Fuels	Other
Cargill						1058.25	
Cargill						2290.92	
Cee Kay						13.38	
C-N-A					570		
C-N-A					140		
Comcast			98.41				
Comcast			311.79				
Econo Signs						157.54	
First Funding			7246.19				
Gain Fuel				33.29			
Gain Fuel				68.41			
Gain Fuel				94.86			
Galls	PD		117.98				
Geisinger			5255.04				
Joy Adelstein	tax col		2500				
Keystone Landfill	2/13/2018			1332.27			
Keystone Landfill				629.41			
Keystone Landfill				962.2			
Lokutas Fuel			920.95				
Main Pool			200				
NEPA Membership ??????			275				
One Point			196.99				
Pawco	commerce		44.65				
Pawco	600 chestnut		34.64				
Pawco hydrants			1498.02				
Pawco hydrants	past due?		1475.88				
Pensy Supply						63	
PNC Safe Dep					85		
PP&L	playground		37.07				
PP&L						3412.21	
PP&L						144.32	
PP&L			637.15				
PP&L cameras			31.05				
PP&L Garage			158.4				
PP&L school			138.38				
Pumping Solutions					700		
RR Donnelly			36.6				
Selectrive Insurance	bond		420				
Staples			129.29				
TA Operating			11				
TA Operating			33				
Team Supply			58.95				
Tulpehocken			12.75				
UGI			146.12				
Unified Office			89				

CORRESPONDENCE

MARCH 13, 2018

1. US Census Bureau Letter re: boundary and annexation survey deadline to respond is March 1.
 - a. (responded no changes)
2. Letter from FNCB Bank – closure of Rt. 315 Branch as of May 18th. Pittston Office remains open, and new location Rt. 315 Plains.
3. Notice of Road Closure from Norfolk Southern Railroad April 30 – May 4, New rail and paving. Full week needed, double track crossing – detour set.
4. Letter from Minora, Minora, Colbassani, Krowiak, Mattioli & Munley – Quail Hill severe and extremely dangerous conditions of existing roadways, Requests Dupont borough takes swift action to remedy or be advised suit will be filed seeking any and all remedies allowable by law.
5. Outgoing letter to DCED requesting change order to use remaining police regionalization grant monies to upgrade the Dupont Police Department.
6. LLVSA Memorandum dated February 20, 2018 enclosing draft minutes of Feb. 19, meeting of the board/. Next meeting is March 26, 1 pm in Taylor Borough.
7. Email from DCED re: Contract 59303 remaining funds \$56,629 and whether Dupont Borough plans on drawing down on the funds, or requests if not, a letter be sent explaining why. (responded with letter that Dupont will draw down funds for sidewalks, and requesting a six month extension)
8. Luzerne County Boroughs and Townships Association meeting notice March 22, 2018 6 pm Genettis. \$10 for dinner. Speaker Dick Rook, Correctional Industries and DCED Representative, and others TBA.
9. Penn DOT letter Notice of Payment Liquid Fuels March 2018 - \$ 99,956.17.
10. Penn DOT letter Notice of Payment Turnback Maintenance March 2018 - \$2,880.00.
11. Luzerne County 911 requested updates to Dupont Borough contact information.
12. Luzerne County Planning Commission letter regarding Greenways Trails and Recreation Grant application.
13. Northeast Revenue – Past Due Taxes receipt of payment \$447.41
14. In office – 2018 Paving Projects Cost Spreadshedd
15. Email from Cargill - Once a customer meets their contract maximum for salt purchases, they will be placed on a wait list for future orders.
16. Copy of Ad for Police Part time officers advertised in Citizens Voice for five days.
17. In Office followup memo after Feb meeting.
18. Response from DEP regarding flood control project sponsorship noting Pitt Twp does not have any maintenance responsibilities for this project. (response: perhaps letter to twp making them aware of our grant and scope of work so its on record)
19. Email from Bruce Anders update on housing project - PHA will inspect site in February and they will make the tax credit awards in April. They will keep us posted.
20. STV Inc. in cooperation with Penn DOT - Submission of Bridge Inspection Reports Navy Way Road over PA I-476 and Navy Way Road over Leidys Creek.
21. Email confirmation of Park Recycling Grant for recycling containers submitted through Keep America Beautiful.
22. Notice of Public Meeting and Proposed Amendment to the Luz. Co. Community Development Revolving Loan Fund – Public meeting was held Feb. 15th. Comments will be accepted until March 19, 2018 and then submitted to DHUD.

